



## EXTENSION OF VENDOR CONTRACT to Provide Meals/Snacks

1. This is an extension of the signed Vendor Contract to Provide Meals/Snacks between the organization,  
\_\_\_\_\_ and the vendor, \_\_\_\_\_.
  
2. This extension is in effect from \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_ and may be terminated by mutual consent or by either party for reasons of cause, with at least 30 days notice.
  

- 3. The current price per meal is:
 

Breakfast	\$	_____	each
Lunch/Supper	\$	_____	each
Snack	\$	_____	each

- 4. The new price per meal\* is:
 

Breakfast	\$	_____	each
Lunch/Supper	\$	_____	each
Snack	\$	_____	each

*\*The difference between the current and new price cannot exceed 3% in total*

The original contract was in effect from \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_ and may be extended four (4) times. This is the (check one):

First Extension\_\_\_\_\_ Second Extension\_\_\_\_\_ Third Extension\_\_\_\_\_ Last Extension\_\_\_\_\_

<p><b>5. Certification by Organization authorized representative:</b> By signing this document the organization agrees to extend the contract under the same terms and conditions as previously agreed and in accordance with the new price per meal indicated above.</p> <p>Signature _____</p> <p>Print Name _____</p> <p>Title _____</p> <p>Date ____/____/____</p>	<p><b>6. Certification by Vendor Representative:</b> By signing this document the vendor agrees to extend the contract under the same terms and conditions previously agreed and in accordance with the new price per meal indicated above.</p> <p>Signature _____</p> <p>Print Name _____</p> <p>Title _____</p> <p>Date ____/____/____</p> <p><b>Attach monthly cycle menu and one sample daily delivery invoice.</b></p>
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